

Henderson County Board of Public Education

MINUTES

August 19, 2024

The Henderson County Board of Public Education held a meeting on Monday, August 19, 2024, beginning at 4:00 pm, at 414 4th Avenue West, Hendersonville, NC. The meeting was accessible to the public via a livestream link at, <http://hcpsnc.org/live>.

Board Members Present: Jay Egolf, Chairperson; Kathy Revis, Vice Chairperson; Robert Bridges; Stacey Caskey; Blair Craven; Shelia Dale; Alyssa Norman

Administrative Staff Present: Mark R. Garrett, Superintendent; Shannon Marlowe, Ed.D., Assistant Superintendent for Curriculum & Instruction; Mr. Scott Rhodes, Assistant Superintendent for Human Resources; Bernie Sochia, Chief Finance Officer, Carl Taylor, Chief Administrative Officer

Attorney Present: Chris Campbell

Board Clerk: Tawana Clayton

CALL TO ORDER

Chairperson Mr. Jay Egolf called the meeting to order at 4:11 p.m. Mr. Egolf led those in attendance in the pledge of allegiance.

MOMENT OF SILENT REFLECTION

Chairperson Mr. Jay Egolf asked those present to remain standing and take a moment of silent reflection.

AGENDA APPROVAL

Mr. Jay Egolf acknowledged receipt of the meeting agenda and asked for a motion to approve the agenda as presented. Dr. Kathy Revis moved that the agenda be approved as presented. Seconded by Mrs. Stacey Caskey. *(Unanimously approved.)*

PROGRAM HIGHLIGHT – Beginning of the Year Professional Development for HCPS Teachers
Dr. Shannon Marlowe, the Assistant Superintendent for Instructional Services, presented to the board on professional development offered before school officially started for teachers and the first day of school. HCPS had approximately 91 new teachers attending Professional Development which included a Welcome Breakfast at the Chamber of Commerce, HCPS Onboarding, Amie Dean, The Behavior Queen to learn about classroom management, and time to lesson plan. All NC teachers are required to complete the following trainings:

- Approximately 6-12 hours of training per teacher
 - Title IX Compliance Overview (K-12)
 - Concussion Protocol (K-12)
 - Say Something App/ School Safety (6-12)
 - Internet Safety (K-12)
 - Generative Artificial Intelligence Literacy training (K-12)
 - Accountability Services Expectations (3-12)
 - Child Abuse & Sex Trafficking NC Educator Training (K-12)
 - Mental Health Training Program (K-12)

August 6th was a required district professional development day, with sessions offered in role specific training for all educators. Approximately 900 teachers participated in different trainings listed below:

- (K-5) CKLA Reading Program
- (5th grade) Discovery Education
- (6-8 Reading) iReady

- Destiny Software for Media Coordinators
- Beginning of Year meetings for AIG, CTE, EC,
- ESL, World Language, Testing Coordinators & Specialists
- Shout out to Teacher Leaders Leading:
 - National PE Institute debrief
 - Updates on new Arts Education Standards
 - (6-12) Curriculum Calendar Professional
 - Learning Communities

On August 7th Choice trainings for all K-12 educators were offered for the approximately 900 teachers. A few examples listed below:

- National Boards for Professional Teaching
- Standards processes
- Edmentum programming (6-12)
- RootEd in Food & Farm
- Digital Tools for Teaching
- Canva Training for Beginners
- Conversations with Mr. Garrett (HCPS Strategic Plan)
- and much more! (50+ options)

Along with the choice training offered, community partners were invited to showcase opportunities that are available to our community and families. There were approximately 25 community partners in attendance. Dr. Marlowe shared photos from throughout the county of an exciting First Day of School.

BOARD MEMBERS' OBSERVATIONS

Mrs. Shelia Dale is excited to be back and mentioned that her grandchildren had a great start.

Dr. Kathy Revis mentioned how much goes on behind the scenes to make the first week of school a smooth start.

Alyssa Norman said she is excited to have school back in session and traffic was better this morning compared to the first week.

Mrs. Shelia Dale expressed her happiness with being back to school.

Dr. Revis thanked the teachers for their hard work

Mrs. Norman echoed being grateful for the start of school.

PUBLIC COMMENTS

At 4:29 p.m. Mr. Egolf opened the meeting for public comment. Three people addressed the Board. Public comments ended at 4:37 p.m. No action was taken.

CONSENT AGENDA

Mr. Jay Egolf cited the Board's receipt of the Consent Agenda presented for approval upon recommendation of the Superintendent. Prior to the meeting, Board members received documentation relative to the Consent Agenda as follows:

A. Meeting Schedule

1. HCBPE Regular Business Meeting *[Monday, September 9, 2024, 4:00 p.m., (Boardroom)]*

B. Minutes

1. June 10, 2024 *(Regular Business Meeting)*
2. June 27, 2024 *(Special Called Meeting, End of Year Matters)*
3. July 25, 2024 *(Special Called Meeting)*

C. Personnel *(as presented in closed session)*

D. Student Acceptances/Releases *(as presented in closed session)*

E. Henderson County Education History Initiative Board Nomination (*Carol Beck Orr*)

F. 2024 Spring Policy Updates with Minor Changes

1. Policy 5071/7351 – Electronically Stored Information Retention

Mr. Blair Craven moved that the Consent Agenda be approved as presented. Stacey Caskey seconded the motion. (*Unanimously approved.*)

OLD BUSINESS

A. Berkeley Mills Property

Attorney Chris Campbell provided an update on the Berkeley Mills property and the potential agreement with the County. Mr. Campbell stated that the agreement would be an interlocal agreement for the transfer of property and the terms and conditions would be included in the agreement. The Board directed Superintendent Garrett to amend the letter by removing the WGLA site plan reference. Mr. Garrett stated that the County would like to work together with HCPS as the details of the architecture plans are being developed. Attorney Chris Campbell advised the Chairman to take a motion to modify the letter of intent to state that the board is open to any site plan that has the elements of the original site plan.

Mr. Blair Craven moved that the HCPS Board of Education modify the letter of intent to state that the board is open to any site plan that has the elements of the original site plan. Mrs. Shelia Dale seconded the motion. (*Unanimously approved*)

NEW BUSINESS

A. Policies for Adoption – (*First Reading*) – (*Mr. Carl Taylor, Chief Administrative Officer*)

1. Action – Policy 4140 – Foreign Exchange Students

Chief Administrative Officer Carl Taylor presented policy 4140 – Foreign Exchange Students for Board approval. This policy addresses the admission of foreign exchange students with J-1 visa status and is intended to support 4120-R Foreign Exchange Students.

2. Action – Policy 5023/6128/7268 – Emergency Administration of Naloxone

Chief Administrative Officer Carl Taylor presented policy 5023/6128/7268 – Emergency Administration of Naloxone for Board approval. This policy addresses the emergency use of naloxone on school property.

Dr. Kathy Revis moved that the Henderson County Board of Public Education approve Policy 4140 – Foreign Exchange Students and Policy 5023/6128/7268 – Emergency Administration of Naloxone for first reading. Mr. Robert Bridges seconded the motion. (*Unanimously approved*)

B. 2024 Spring Policy Updates – (*Mr. Carl Taylor, Chief Administrative Officer*)

Chief Administrative Officer Carl Taylor presented the following Spring policies for Board approval:

1. Action – Policy 1310/4002 – Parental Involvement
2. Action – Policy 1760/7280 – Prohibition Against Retaliation
3. Action – Policy 3220 – Technology in the Educational Program
4. Action – Policy 3225/4312/7320 – Technology Responsible Use
5. Action – Policy 3420 – Student Promotion and Accountability
6. Action – Policy 3460 – Graduation Requirements
7. Action – Policy 3620 – Extracurricular Activities and Student Organizations
8. Action – Policy 4040/7310 – Staff-Student Relations
9. Action – Policy 4240/7312 – Child Abuse and Related Threats to Child Safety
10. Action – Policy 4270/6145 – Concussion and Head Injury
11. Action – Policy 7130 – Licensure
12. Action – Policy 8340 – Insurance

13. Action – Policy 8510 – School Finance Officer

Mr. Blair Craven moved that the Henderson County Board of Public Education approve the 2024 Spring Policy Updates 1-13 as presented. Mrs. Alyssa Norman seconded the motion. *(Unanimously approved)*

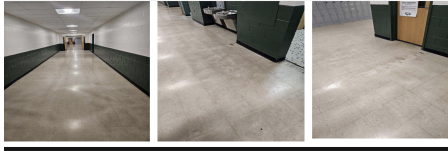
BOARD/SUPERINTENDENT’S REPORT

A. CAPITAL UPDATE – *(Mr. Carl Taylor, Chief Administrative Officer)*

Chief Administrative Officer Carl Taylor provided the board with status updates on the construction and facility projects currently underway or planned in the near future:

- HCPS Projects:

- HVLS Fans at the Elementary Schools
 - Completed
- Flooring Replacement at Flat Rock Middle School
 - Completed



Flat Rock



- Gymnasium HVAC at EHHS, NHHS, WHHS
 - In Progress

- MRTS:

- HVAC Replacement at Atkinson
 - In Progress
- Secure Entry & Cafeteria Expansion- Upward Elementary
 - Completed



Upward



- New Front Office & Building Connections- West Henderson
 - In progress



West Henderson



No action was taken.

B. FINANCIAL STATEMENTS – *(Mr. Bernie Sochia, Chief Finance Officer)*

Mr. Bernie Sochia, Chief Finance Officer presented the financial report results of operations of the Local Current Expense and Other Restricted Funds for the 2023-24 fiscal year as of June 30, 2024: Revenues received totaled \$37,204,713 and expenditures made totaled \$37,258,139. Receivables and payables are yet to be posted. Expenditures increased \$3,407,083 over the prior fiscal year and come in at 96.7% of budgeted expenditures in the local current expense fund pending payables. Mr. Sochia presented results of operations of the Local Current Expense and Other Restricted Funds for the 2024-25 fiscal year as of July 31, 2024: Revenues received totaled \$3,635,911 and expenditures made totaled \$1,430,489 and results of operations of the Capital Outlay Fund for the 2023-24 fiscal year as of June 30, 2024: Revenues received for the year were \$2,377,547, and expenditures for the year totaled \$1,898,154 net of sales tax refund. \$945,599 is for work on the regular Capital Outlay project list for FY24 and some carryover from FY23. \$350,000 was the Berkley property exchange, and \$615,384 are the accounting entries for the school bus replacements. Additional amounts will be added to FY24 for completed MRTS projects when those figures are finalized by the county. Results of operations of the Enterprise Fund for the 2023-24 fiscal year as of June 30, 2024:

- a. Child Nutrition received \$8,718,055 in revenues and had \$9,324,049 in expenditures for the year. This includes \$675,000 revenue transferred from Local Current Expense for half the deficit of operating under CEP.
 - b. Child Care received \$1,372,855 in revenues and had \$3,066,745 in expenditures for the year. This \$1,693,890 deficit is from the payments made for the playground upgrades that were funded the previous year with stabilization grant monies and re-appropriated from fund balance.
- No action was taken.

C. GENERAL OPERATIONS – *(Mr. Mark R. Garrett, Superintendent)*

Superintendent Mark Garrett shared the following upcoming dates and events with the Board.
Opening of the 2024-2025 School Year:

- Flex Calendar - July 11, 2024
- Traditional Calendar - August 12, 2024

Calendar of Events:

- September: Attendance Awareness Month
- September 4: HCBPE School Tours, 10:00 a.m. at West Henderson High School, Atkinson Elementary, Upward Elementary
- September 5-6: Annual 'Class of' Kindergarten T-Shirt Distribution
- September 9: HCBPE Regular Business Meeting, 4:00pm, Closed Session, 3:00 p.m. Boardroom
- September 15: National Hispanic Heritage Month begins

No action was taken.

ADJOURNMENT

There being no further business, Mr. Blair Craven moved that the meeting be adjourned. Mrs. Alyssa Norman seconded the motion. (*Unanimously approved at 5:30 p.m.*)

Minutes approved: September 9, 2024