

Henderson County Board of Public Education

MINUTES

June 8, 2020

The Henderson County Board of Public Education met in regular business meeting on June 8, 2020, beginning at 2:00 pm, at 414 4th Avenue West, Hendersonville, NC. Due to Governor Roy Cooper's Executive Orders affecting all of North Carolina's public schools, Henderson County School buildings were closed for all students beginning Monday, March 16, 2020 and remained closed until the end of the 2019-2020 school year. These closures were a precautionary measure against the transmission of novel Coronavirus (COVID-19). This closure affected all school programming, including before- and after-school activities, on-campus childcare, all athletic and extracurricular practices and competitions, and all weekend events.

The June 8, 2020 School Board meeting was held in accordance with approved, safety thresholds for public gatherings established by local health officials and the Governor. Capacity for the public/staff was capped at no more than 10 persons. Therefore, no members of the public were allowed into the meeting room. The Board received public comment prior to the meeting, subject to time limitations set by the Board, pursuant to N.C. Gen. Stat. § 115C-51 during this meeting by reading aloud emails received for this purpose. Emails intending to act as public comment were submitted at <http://hcpsnc.org/public-comment> and followed these guidelines: must have a subject line reading "June Public Input"; must contain the name and address of sender; must be received no later than 9:00am on Monday, June 8, 2020; and should be limited to 3 minutes in length when read aloud. The meeting was accessible to the public via a live stream link on the HCPS YouTube channel.

Board Members Present: Blair Craven, Chairperson; Rick Wood, Vice Chairperson; Michael Absher (attended remotely); Dot Case; Mary Louise Corn; Jay Egolf and Amy Lynn Holt.

Administrative Staff Present: Bo Caldwell, Ed.S. Superintendent; John Bryant, Ed.D., Associate Superintendent, Administrative Services; Jan King, Ed.D., Assistant Superintendent, Curriculum & Instruction; Scott Rhodes, Chief Human Resources Officer; Rick Fender, Chief Technology Officer; Bernie Sochia, Chief Finance Officer.

Attorney Present: Mr. Chris Campbell

Board Clerk: Mrs. Kathy R. Johnson

CALL TO ORDER

Board Chairman, Mr. Blair Craven called the meeting to order at 2:17 pm. Per the updated remote meetings law, Mr. Craven stated that all action items would be approved via a roll call vote by Board members. Mr. Craven announced that Mr. Michael Absher is attending the meeting remotely via his computer. Mr. Absher verbally acknowledged is attendance.

PLEDGE OF ALLEGIANCE

Mr. Blair Craven led all those in attendance in the pledge of allegiance.

AGENDA APPROVAL

Mr. Blair Craven asked for a motion to approve the meeting agenda. Mrs. Amy Lynn Holt moved that the agenda be approved as presented, seconded by Mr. Jay Egolf. (*Unanimously approved.*)

PROGRAM HIGHLIGHT

Mr. Scott Rhodes, Chief Human Resource Officer, discussed the Teacher of the Year process for 2019-2020. Mr. Rhodes stated it was a challenging year and the interview process had to be revamped due to social distancing restrictions. The committee conducted interviews with all nominees via Zoom meetings. The Teacher of the Year for 2019-2020 is Mrs. Fran Nelson from North Henderson High School. Mrs. Nelson was recognized at her home with a yard sign stating *Teacher of the Year* on it, a gift basket from the Henderson County Chamber of Commerce, and a check from the Henderson County Education Foundation. Mr. Rhodes acknowledged several people who were instrumental in the success of the selection process. A video honoring all nominees will be posted to the Henderson County Schools website.

BOARD CHAIR OBSERVATIONS

Mr. Blair Craven stated that this year's graduation was unlike any graduation before and he thought it was amazing. With the change in ceremony procedures, this ceremony was personal and allowed parents to celebrate more individually with their graduate. Mr. Craven shared his appreciation of our Leadership Team for their planning of the event and our high school principals for their implementation. He stated the high school principals did an outstanding job celebrating our seniors.

Mr. Craven shared his thoughts regarding the recent national outcry regarding the George Floyd murder and resulting protests across the nation. He feels the Board of Education has a responsibility to listen to, recognize, and address the racial inequality issues in Henderson County. He added that the system needs to step up its efforts against bullying and racism to protect all of our students. He stated that we have the responsibility to bring in employees that look like our population as well. He asked for more diversity on the leadership team, in our principals and teachers throughout the county. He stated the leadership team will be held accountable for improvements with student learning gaps, hiring practices and race relations in Henderson County Schools.

BOARD MEMBERS OBSERVATIONS

Mrs. Amy Lynn Holt and Mrs. Mary Louise Corn agreed that graduation was a wonderful event this year and feel the students received more individual attention with the drive-up diploma recognitions. Mrs. Corn praised Superintendent Bo Caldwell and his staff for their planning and implementation of the revised graduation celebrations. Mrs. Corn recognized the high school principals and their hard work bringing the plans to fruition; she thinks they did a wonderful job. Ms. Dot Case was very pleased with graduation and feels parents were appreciative. She believes our teachers did a wonderful job making the end of year extra special with the virtual recognitions, parades, and the creative ways they chose to celebrate our students at all grade levels. Mr. Michael Absher was pleased with the drive-through graduations and said he had an opportunity to drive two students to get their diplomas and it was a wonderful celebration.

Board members also voiced their agreement with Mr. Craven regarding the George Floyd tragedy. Mr. Jay Egolf stated the Board recognizes the challenges ahead and stated we remain focused and committed that each decision made has a top priority of doing what is best for our students. Mrs. Amy Lynn Holt stated that her bi-racial daughter has felt nothing but love from her teachers and classmates. She said her daughter feels included and has always been welcomed in Henderson County Schools. Mrs. Holt added that she was proud that two former HCPS students took the lead in organizing the recent protest held peacefully on Main Street in Hendersonville. She also acknowledged Principal Eric Gash, former principal BJ Laughter and Reverend Anthony McMinn, a West Henderson graduate, and their participation in the event. Mr. Rick Wood acknowledged Mr. Craven's important challenge and agreed it was refreshing to see our young people and former students participating in the peaceful protest. Mr. Wood added that the terrible murder of Mr. Floyd has caused our county to take a second look at where we are as a system and as individuals who need to listen and speak out more. In defense of our system, Mr. Wood believes there have been efforts to hire qualified teachers and administrators of all races in Henderson County. Mr. Wood said it's a challenging draw to get folks to move to Hendersonville. Mrs. Corn believes our community does good things but feels there is a real need for us to actively listen and really hear the personal experiences of the Black and Hispanic communities. Mrs. Corn feels we could see this terrible tragedy as a way to increase our teacher/staff sensitivity with specific training and professional development opportunities on inequities. Ms. Dot Case feels we have become lackadaisical as a community and that we need to remember all children are special and all students are the same. She agreed with Mrs. Corn that a systemwide professional development refresher would be a good idea. Mr. Michael Absher agreed with the comments of the other board members and echoed his pride in our students who participated in the downtown protests. He praised our school social workers who have been reaching out to our students during this difficult time.

PUBLIC COMMENT

None

CONSENT AGENDA

Mrs. Amy Lynn Holt made a motion to approve the Consent Agenda as presented in Closed Session. Mrs. Mary Louise Corn seconded the motion. Mr. Michael Absher recused himself from the vote since he was not in attendance for Closed Session. All board members in attendance voted, yes. (*Unanimously approved.*)

A. Meeting Schedule

1. HCBPE Special Called Business Meeting (*End of Year Matters*) [Tuesday, June 30, 2020, 2:00 p.m., (Boardroom) (Closed Session 1:00 p.m.)]
2. HCBPE Administrator Visit [(Wednesday, August 5, 2020, 12:00 p.m., (Blue Ridge Community College)]
3. HCBPE Regular Business Meeting [Monday, August 10, 2020, 2:00 p.m., (Boardroom) (Closed Session 1:00 p.m.)]

B. Minutes

1. May 11, 2020 (*Regular Business Meeting*)

C. Personnel (*as presented in closed session*)

D. Student Acceptances/Releases (*as presented in closed session*)

E. Budget Amendment

Three administrative placements presented under Personnel, during Closed Session were approved under the Consent Agenda: Mrs. Shannon Auten, Principal at West Henderson High School, will move to the Innovative High School as their Principal effective July 1, 2020; Mr. Luke Manuel, Principal at Hendersonville Middle School will move to Principal at West Henderson High school effective July 1, 2020; and Mrs. Beth Caudle, Principal at the Innovative High School will move to Principal at Dana Elementary school effective July 1, 2020.

OLD BUSINESS

Dr. John Bryant presented the following policies for second reading and final approval. He stated that Policy 2302 was revised to include several statutory references and additions including recommendations on how to conduct remote board meetings. Board Attorney, Mr. Chris Campbell, stated the updates create alignment with the statutory revisions of the General Assembly regarding rules on how remote meetings should run when there is a declared emergency. This policy also clarifies how remote meetings should be run during a non-emergency. Mr. Campbell feels this is a good roadmap for administrators to use. The remaining policies had no changes since their first reading on May 11, 2020. Mr. Blair Craven called for a motion to approve each of the following policies:

A. Approval – Policy 2302 Remote Participation in Board Meetings – (*Second Reading*) (Dr. John Bryant)

Motion – Mrs. Mary Louise Corn

Second – Mrs. Amy Lynn Holt

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

B. Approval – Policy 4230 Communicable Diseases – Students – (*Second Reading*) (Dr. John Bryant)

Motion – Mr. Jay Egolf

Second – Mrs. Amy Lynn Holt

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

C. Approval – Policy 5050 Emergency Closings – (*Second Reading*) (Dr. John Bryant)

Motion – Mrs. Amy Lynn Holt

Second – Mr. Rick Wood

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

D. Approval – Policy 7560 Permitted Salary Deductions for Absences and Discipline of Certain Exempt Employees – (*Second Reading*) (Dr. John Bryant)

Motion – Mr. Rick Wood

Second – Ms. Dot Case

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

E. Approval – Policy 7620 Payroll Deductions – (*Second Reading*) (Dr. John Bryant)

Motion – Mrs. Mary Louise Corn

Second – Mr. Jay Egolf

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

NEW BUSINESS

A. ALTERNATIVE ACCOUNTABILITY MODEL OPTIONS 2020-2021 – *(Dr. Jan King)*

The North Carolina Department of Public Instruction is requesting input as to the accountability option the Board wishes to utilize at our alternative school, the Career Academy. This determination is made and reported on an annual basis. Dr. Jan King recommended that the School Board continue to use Option B: Alternative Schools Progress Model that rewards student persistence and weighs heavily on academic growth. Dr. King added, this model allows three years of data for achievement reporting and this option rewards student growth over just passing a test. Dr. King has spoken to the Career Academy staff and they are in support of option B, which has been approved over the past several years.

Mrs. Amy Lynn Holt made a motion that the Henderson County Board of Public Education approve Option B: The Alternative Schools Progress Model as the accountability model for the Career Academy for the 2020-2021 school year. Mrs. Mary Louise Corn seconded.

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. *(Unanimously approved.)*

B. REVISED 2020-2021 SCHOOL CALENDAR – *(Dr. John Bryant)*

Superintendent Bo Caldwell stated that due to the COVID-19 pandemic, the General Assembly passed a revised North Carolina School Calendar Law [G.S. 115C-84.2 and SB 704] which adds several mandates to public school calendars across the state. Mr. Caldwell emphasized the calendar could still change if the mandates are revised again through the General Assembly. Dr. John Bryant stated the new mandate requires the calendar to reflect 5 additional student days, 5 remote learning days and a school start date of August 17, 2020. In Henderson County the proposed calendar will allow the 4-block high schools to complete their first semester before Christmas Break and the school year would end for all students before Memorial Day. Dr. Bryant stated the calendar will be in effect for all 23 Henderson County schools for the 2020-2021 school year. Dr. Bryant said the proposed calendar comes with the approval of the calendar committee, principals and the leadership team.

Mrs. Amy Lynn Holt made a motion that the Henderson County Board of Public Education approve the 2020 – 2021 Traditional Calendar as presented. Mrs. Mary Louise Corn seconded.

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. *(Unanimously approved.)*

C. RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACTS AND OPTIONS FOR THE ACQUISITION OF PROPERTY AND MEMORANDA THEREOF – *(Campbell Shatley)*

Board attorney, Mr. Chris Campbell presented the annual resolution allowing the Board Chair to execute options on properties as opportunities arise. He stated this is the Annual request authorizing the Chair to execute contracts on behalf of the School Board and is not prompted by any particular property at this time. Mr. Campbell added, the Chair cannot purchase any property without Board approval.

Mrs. Amy Lynn Holt made a motion that the Henderson County Board of Public Education approve the resolution authorizing the chairperson to execute contracts and options for the acquisition of property and memoranda thereof. Mr. Rick Wood seconded.

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. *(Unanimously approved.)*

D. RESOLUTION DECLARING EDWARDS PARK AS A SURPLUS HCPS PROPERTY – *(Campbell Shatley)*

Superintendent Bo Caldwell stated there have been some preliminary discussions with representatives of the Hendersonville City Council regarding a possible land swap between the City and the Board of Education. This resolution is the first step, of many, in the land swap process. Mr. Caldwell stated that he and the Leadership Team have looked at possible uses for this piece of property and feel its development would not enhance our school system. Mr. Caldwell feels that the land swap to obtain Berkley Mills Park (54 acres) would be beneficial to our school system. Therefore, the attached resolution declares this parcel of school property as surplus and is subject to any land swap agreement with the City of Hendersonville and the agreement coming back to the Board of Education for approval. Approximately 2.46 acres of real property located on 1001 North Main Street in Hendersonville, North Carolina, Deed Number 000825/00670, Pin Number 9569704782, the same being shown on the Henderson County Tax Parcel Report attached hereto as

Exhibit A (the “Property”) and further being the following parcel identified by Real Estate Identification (“REID”) number 9948809, is submitted for surplus property designation. This surplus property, Edwards Park, is intended to be used in a possible land swap with the City of Hendersonville for Berkley Mills Park. Future plans for the Berkley Mills Park include its use for athletic fields for Hendersonville High School. Mr. Jay Egolf made a motion that the Henderson County Board of Public Education approve the resolution declaring the school property surplus as presented. Mr. Rick Wood seconded. Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

E. REQUEST FOR ADDITIONAL SCHOOL BOARD MEETING ON JULY 13, 2020 – (*Superintendent Bo Caldwell*)

Superintendent Bo Caldwell requested approval to add one meeting, July 13, 2020, to the 2020-2021 School Board meeting calendar. Mr. Caldwell said the Board may need to review re-entry plans and other business matters due to the COVID-19 closures and re-entry planning. Board members agreed to add the July 13, 2020 meeting to the calendar.

Mrs. Amy Lynn Holt made a motion that the Henderson County Board of Public Education approve the request to add one School Board meeting on July 13, 2020 to the 2020-2021 School Board meeting calendar. Mrs. Mary Louise Corn seconded.

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

F. CHILD NUTRITION PERSONNEL BONUS PAYMENTS – (*Superintendent Bo Caldwell*)

On April 28, 2020, Childcare workers received bonuses from the State for working to provide essential services for our children in April and May, during the COVID-19 school closures. Childcare workers each received \$950/month for full-time employees and \$475/month for part-time employees from the State. This initiative was directed and totally funded at the State level. Dr. Bryant added that no bonuses were considered for the Child Nutrition employees. Superintendent Caldwell acknowledged the need for the same type of recognition for our Child Nutrition workers who have been on the front lines as well. Mr. Caldwell tasked the Leadership Team to find funding sources that could accomplish this goal. Working with Chief Finance Officer, Mr. Bernie Sochia, Dr. Bryant brought this recommendation to the Board for approval.

Dr. Bryant said that State approved COVID-19 funding sources permit bonus payments to Child Nutrition Personnel who have been working to prepare and provide meals to the children of Henderson County during the school closure period. The proposed bonus payments for eligible full-time and part-time personnel will be awarded in the same amounts as the State directed bonus payments for Child Care workers, \$950 and \$475 respectively, for the months of April and May. The total amount for these bonus payments from designated State funding sources is \$136,000. No local funding will be expended for this request. Board Chairman, Mr. Blair Craven, stated the Board is pleased that funding is available from the state resources for this request. Mr. Craven thanked the Child Nutrition staff for their tireless work on the front lines feeding our students throughout the closures. He said, Our child nutrition employees have been amazing.

Mr. Rick Wood made a motion that the Henderson County Board of Public Education approve the Child Nutrition Personnel Bonus Payments from designated State funding sources as presented. Ms. Dot Case seconded.

Roll Call vote: Egolf, yes; Holt, yes; Wood, yes; Corn, yes; Case, yes; Absher, yes; Craven, yes. (*Unanimously approved.*)

BOARD / SUPERINTENDENT'S REPORTS

A. Dr. John Bryant presented the Construction Update. Hendersonville High School current operations include:

- Stillwell Brick and Mortar repair to the East and North sides
- Final selection of brick, mortar and other exterior samples have been completed
- Kitchen Equipment RFP has been posted, bid opening June 14, 2020
- Temporary locker rooms and weight rooms have been constructed. Electrical and HVAC work is pending for these areas
- V-Building second floor Phase I begins June 8 (Demo and reconstruct walls for additional classrooms displaced from New and Old Gym)

Dr. Bryant stated that the final paving and striping of the parking and bus lots at Edneyville Elementary School is underway. He added, the seeding and landscaping of the islands is near completion as well.

Dr. Bryant said the HVAC replacement projects at Rugby and Flat Rock Middle schools are progressing nicely. With students and staff out of the buildings due to the mandated school closures, work crews have been able to complete the demolition of the ceiling tiles and grids and install the rooftop units. The demolition of ductwork and air handlers, installation of the Mini-Split units and installation of new ceiling grids is ongoing. Dr. Bryant said there is a projected completion date of August, 2020 for these projects, which is much sooner than originally planned and budgeted. Dr. Bryant gave credit to Mr. Kent Parent, Director of Capital Projects, who formulated a plan to rank and initiate project requests during the closures. This planning ensured the best use of our resources and schedules. Dr. Bryant stated that Mr. Parent has been responsible for keeping these projects on track; Mr. Parent has done an outstanding job. Board member, Mr. Jay Egolf, asked who established Mr. Parent's position. Dr. Bryant replied that Superintendent Bo Caldwell created the Director of Capital Projects position after seeing Mr. Parent's strengths in these areas. Mr. Egolf commended Mr. Caldwell on a great decision.

Dr. Bryant added, the resurfacing of the North Henderson High School tennis courts is now complete. While some paving projects were halted for our graduation exercises on June 8, 2020 and EOY student work turn-ins, paving projects should resume in June 2020.

Dr. Bryant added that the school safety updates, upgrades and new additions are now complete.

- B. Mr. Bernie Sochia presented the results of operations of the Local Current Expense and Other Restricted Funds for the 2019-20 fiscal year as of May 31, 2020. He stated that revenues total \$30,181,420 and expenditures total \$24,887,852. The expenditures are now at 79.9% of the current combined budgets for both funds. Most of the remaining budget balance in Local Current Expense will go towards paying the second installment of the local supplement. As noted last month, the Local Current Expense revenue is not yet realized as Fines and Forfeitures are \$205,000 lower this year.

Board Chair, Mr. Blair Craven asked Mr. Sochia several questions regarding the finance report and requested further information regarding budget line items in code 6900 for the June 30, 2020 meeting. Mr. Sochia stated he would supply that information to the Board.

- C. Mr. Scott Rhodes stated that as of June 8, 2020, we have 736 kindergarteners pre-registered for the 2020-2021 school year. That number is 139 more students than were pre-registered last year at this time. Mr. Rhodes pointed out this is our first year offering an online kindergarten registration. He said that typically at this point we have approximately 550 students pre-registered, so he feels the online registration process has been a success. Mr. Rhodes thanked Mr. Grant Adkins, Programmer, and Mr. Rick Fender, Chief Technology Officer, for their creation of the online registration tool. Mr. Blair Craven commended the Technology Department for a job well done and said it was the easiest kindergarten registration he has ever completed.

- D. Dr. Jan King presented the *Learn from Home* Update stating that she is proud of the work that was done in our school system during the COVID-19 closures. She said that the K-8 Academic Feedback Forms (in place of the traditional report cards due to COVID-19) and the 9-12 traditional Student Report Cards will be mailed out to students next week. Dr. King recognized Mrs. Sheila Zachary, Director of PowerSchool, thanking her for her tireless work setting up the new grading formats mandated by the state. Dr. King said Mrs. Zachary and all of the school data managers have done a phenomenal job ensuring our system complies with the latest State requirements in PowerSchool. Dr. King added, 7164 Chromebooks have been checked out to students for *Learn from Home* since March 16. Dr. King said that students will keep their Chromebooks over the summer and that some vendors are keeping their software active so that our students can access to it over the summer break.

Dr. King mentioned that students are now being identified for the new *Jump Start* program which supports exceptional children's programs and funding for a Summer Bridge/Jump Start program. HCPS is required to submit a *Jump Start* plan to DPI by June 22, 2020. Dr. King will also submit the required *Remote Learning Plan* to DPI by July 20, 2020. Dr. King said there were 952 projected graduates this year, 104 were Early Graduates.

Superintendent Bo Caldwell stated that Dr. Jan King produces quality educational plans while keeping the best interests of our students in mind. He added, she goes above and beyond with her efforts to make it work

regardless of the limitations placed upon her. Mr. Craven agreed that our system is lucky to have Dr. King and there is none more qualified at their job than she.

Board member, Ms. Dot Case, asked if we could help bus drivers with the expenses relating to the required physicals when renewing their CDLs. Dr. John Bryant stated that we fully reimburse our drivers for the expense incurred for the DOT required medical card, renewed every two years. Dr. Bryant added that if a driver has certain medical conditions that require a renewal prior to that, it is an out of pocket expense for the employee.

Ms. Case asked Mr. Caldwell about the status of Senate Bill 857, relating to private school vouchers. Mr. Chris Campbell stated he hasn't heard of any movement on it but offered to get an update and send to the Board members. Ms. Case stated that we need to take a stand against that before it goes for approval.

- E. Superintendent Bo Caldwell mentioned the June 30, 2020 board meeting.
- F. Under General Operations, Mr. Caldwell discussed school re-entry for our staff and students. Mr. Caldwell stated he is already receiving calls from parents asking for our re-entry plan for August. Mr. Caldwell said that we are awaiting guidance from the DHHS and NCDPI. Once we received their list of requirements and/or recommendations for re-entry, we can begin to formulate the plan for Henderson County. Mr. Caldwell said that re-opening plans will be determined by the status of COVID-19. Schools may reopen according to three scenarios – Plan A: Minimal Social Distancing, Plan B: Moderate Social Distancing, or Plan C: Remote Learning Only. Superintendent Caldwell stated there is much work to be done and he will present the plans to the Board when completed. He asked for patience as his staff works through the uncharted waters. Mr. Caldwell thanked all of our teachers and staff members for their creativity and enthusiasm celebrating our seniors and the rest of our students over previous couple of weeks. Mr. Caldwell stated that it is his honor and privilege to serve as Superintendent.

ADJOURNMENT

There being no further business, Mrs. Amy Lynn Holt moved that the meeting be adjourned. Seconded by Mrs. Mary Louise Corn. *(Unanimously approved at 4:44pm.)*

Minutes approved: June 30 , 2020