

HENDERSON COUNTY SCHOOL BOARD POLICY	<u>FACILITIES</u> Energy Management	835
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ENERGY MANAGEMENT

It is the policy of the Henderson County Public Schools to conserve energy and natural resources. Energy management is necessary in order for the school system to: minimize the impact energy cost increases will have on the budget, maintain a reliable supply of energy to meet the functional needs of the school system, and ensure that energy is used efficiently.

STATEMENT OF RESPONSIBILITY

- A. The implementation of this program is the shared responsibility of the Board of Education, administrators, teachers, support staff and students. The success of the program depends on the cooperation of all participants.
- B. The Superintendent or his designee will maintain accurate records of energy costs and consumption and will provide information to the Board and staff on the goals and progress of the energy conservation program annually.
- C. The Principal or their designee will be accountable for management and conservation of energy on his/her campus. Sound and reasonable decisions on the use of the energy systems at each campus will be the shared responsibility of the principal, school staff, maintenance director and the energy manager to insure that an efficient energy program is maintained on a daily basis.

SPECIFIC AREAS OF EMPHASIS

- A. Every student and employee should contribute to energy efficiency.
- B. All unnecessary lighting in unoccupied areas will be turned off.
- C. The staff at each school will be responsible for the shutdown of the facility when closed each evening.
- D. Proper preventative maintenance of HVAC units will be performed.
- E. Established standards for ventilation for acceptable indoor air quality will be followed.

Guidelines will be created to provide direction in the administration of the Energy Management Program.

Instituted as part of the Henderson County Public School's plan to save energy, this policy is designed to save natural resources without infringement of the educational mission of the school system.