

## Henderson County Board of Public Education

### MINUTES

June 12, 2023

The Henderson County Board of Public Education held a meeting on Monday, June 12, 2023, beginning at 4:00 pm, at 414 4<sup>th</sup> Avenue West, Hendersonville, NC. The meeting was accessible to the public via a livestream link at, <http://hcpsnc.org/live>.

#### Board Members Present:

Blair Craven, Chairperson; Jay Egolf, Vice Chairperson; Robert Bridges; Stacey Caskey; Shelia Dale; Alyssa Norman; Kathy Revis

#### Administrative Staff Present:

Mark R. Garrett, Superintendent; Shannon Marlowe, Ed.D., Assistant Superintendent for Curriculum & Instruction; Mr. Scott Rhodes, Assistant Superintendent for Human Resources; Bernie Sochia, Chief Finance Officer and Carl Taylor, Chief Administrative Officer

Attorney Present: Chris Campbell

Board Clerk: Tawana Clayton

#### CALL TO ORDER

Chairperson Mr. Blair Craven called the meeting to order at 4:02 p.m. Mr. Craven led those in attendance in the pledge of allegiance.

#### AGENDA APPROVAL

Mr. Blair Craven acknowledged receipt of the meeting agenda, removing New Business Item A -Resolution Authorizing the Chairman to Execute Contracts and Options for the Acquisition of Property and Memoranda Thereof from the agenda and asked for a motion to approve the amended agenda as presented. Dr. Kathy Revis moved that the agenda be approved as amended. Seconded by Mrs. Shelia Dale.*(Unanimously approved.)*

#### PROGRAM HIGHLIGHT – Blue Ridge Scholars

Dr. David Stegall, Chief of Staff at Blue Ridge Community College, presented to the board information about the Blue Ridge Scholars program and the Career and College Promise Transfer Pathway. Blue Ridge Scholars is Face-to-Face college courses provided in a cohort model on the high school campus for qualified juniors and seniors. Students earn 25-27 semester hours of college credits. Same period all year. Rising High School Juniors and Seniors with an unweighted GPA of 2.8 or higher and in good academic standing are eligible. Each High School will have further criteria for final selection of participants based on space availability. Most courses can provide High School Credit, Community College Credit and 4 year university credit from the same course(s). Blue Ridge Scholars courses will have the same Grade Point Average (GPA) weight value as Advanced Placement (AP) courses. Unlike AP courses which can only be considered for college credit with a minimum exam score, these courses carry the same GPA points as AP courses with no assessment for college credit. Courses are tuition-free for students. After completing the Blue Ridge Scholars program, participants can earn their Associate Degree in as little as one year.

#### STUDENT & STAFF RECOGNITION

The Hendersonville Rotary Club presented a \$18,000 check to Henderson County Public Schools. This month, they visited individual schools to distribute the money for teachers grants.

Superintendent Mark Garrett presented certificates to the following students and staff:

Briana Sosa Trejo, 2023 Henderson County Early College graduate - 1st Place in the 2023 Congressional Art Competition for North Carolina's 11th District.

Tayman Howell, West Henderson High School - 110-Meter Hurdles 3A State Champion

Emma Hall, West Henderson High School - 100-Meter & 300-Meter Hurdles 3A State Champion  
West Henderson High School Baseball Team - 2023 NCHSAA 3A Baseball State Champions  
Christine Coren, teacher at Henderson County Career Academy - NC Association of Family & Consumer Science Teacher of the Year & HCPS' CTE Teacher of the Year  
Thomas Savage, teacher at Henderson County Early College - Burroughs Wellcome Fund Grant Recipient  
The HCPS Migrant Education Program - ESL/Migrant Education Programs Director: Simone Wertenberger  
2022-2023 Award for the Outstanding Migrant Education Program

#### BOARD CHAIR OBSERVATIONS

Chairman Blair Craven wished his congratulations to the graduating class of 2023.

The Chairman also spoke to the audience and board that he has no intention of changing the calendar this close to the start of school based on the comments at the Board of Commissioners meeting.

#### BOARD MEMBERS' OBSERVATION

Dr. Kathy Revis congratulated the Class of 2023 and all of the teachers, staff for a great school year.

Stacey Caskey congratulated the Class of 2023 and mentioned there are several Pride events this month.

Robert Bridges mentioned the wonderful performance at the HCPS Sings Chorus Concert.

Allyssa Norman congratulated the Class of 2023 and is excited about everything that is happening in the district.

#### PUBLIC COMMENT

At 5:53 p.m. Mr. Craven opened the meeting for public comment. Five people addressed the Board. Public comments ended at 5:10 p.m.

#### CONSENT AGENDA

Mr. Blair Craven cited the Board's receipt of the Consent Agenda presented for approval upon recommendation of the Superintendent. Prior to the meeting, Board members received documentation relative to the Consent Agenda as follows:

##### A. Meeting Schedule

1. HCBPE Special Called Business Meeting (*End of Year Matters*) [*Thursday, June 29, 2023, 9:00 a.m., (Boardroom) (Closed Session 8:30 a.m.)*]
2. HCBPE Administrator In-Service Visit [*(Monday, July 31, 2023, 12:00 p.m., Mills River Academy)*]
3. HCBPE Regular Business Meeting [*Monday, August 14, 2023, 4:00 p.m., (Boardroom)(Closed Session 3:00 pm)*]

##### B. Minutes – May 8, 2023 (*Regular Business Meeting*)

##### C. Personnel (*as presented in closed session*)

##### D. Student Acceptances/Releases (*as presented in closed session*)

##### E. Budget Amendment

##### F. Blue Ridge Community College Board of Trustees Appointments

Dr. Kathy Revis moved that the Consent Agenda be approved. Mrs. Stacey Caskey seconded the motion. (*Unanimously approved.*)

#### OLD BUSINESS

NONE

#### NEW BUSINESS

- A. Approval – Resolution Authorizing the Chairman to Execute Contracts and Options for the Acquisition of Property and Memoranda Thereof – (*Campbell Shatley, Legal Counsel*)

Item removed from the agenda.

B. Student Enrollment Study Update – (Mr. Thomas Dudley, Institute for Transportation Research and Education (ITRE))

Mr. Thomas Dudley with the Institute for Transportation Research and Education (ITRE) presented to the board the research and enrollment forecast. Operations Research and Education Laboratory (ORED) is an unbiased, third party evaluation research group that helps to depoliticize the school planning process. ORED guides districts through data-driven solutions and policies using stakeholder interviews, GIS analysis, mathematical modeling, and applied decision science. Mr. Dudley discussed the following growth factors:

- Transportation Accessibility
  - I-26 widening & improvements
  - I-40 & I-85 (SC)
- Industrial Development
  - Ferncliff industrial park
    - Sierra Nevada & GF Linamar
  - Broadpointe industrial park
    - Gaia Herbs & Continental
- Geography
  - In-state & out-of-state retiree migration
  - Seasonal visitors & tourism
  - Land availability
- Forecast Assumptions (Charter Schools):
  - Currently two charter schools operate in Henderson County, with a total of 716 students
  - A new charter application was approved by the State Board of Education for Flat Rock Classical Academy (in February 2023)
  - The new charter is approved to open in the 2024-25 school year, with grades K-4 (with 220 seats)
  - The charter’s application anticipates a 400 student capacity by its 5th year of operation, spanning grades K-8.

### Membership Forecast: Out-of-Capacity Tables (Elementary Schools)

Elementary Schools	Capacities		Forecasted Month-2 ADM										Facility Utilization
	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
Alkinson Elementary	335	317	308	271	248	243	243	237	243	250	256	253	
Bruce Drysdale Elementary	407	426	495	468	495	498	441	438	434	436	439	443	
Clear Creek Elementary	557	484	495	508	515	528	531	541	546	542	551	556	
Dana Elementary	557	385	395	373	361	360	342	355	352	353	355	355	
Edinville Elementary	543	427	437	436	445	451	456	467	473	476	490	505	
Elowah Elementary	476	317	321	327	335	341	347	352	348	349	351	355	
Flatcher Elementary	543	465	480	497	506	511	526	539	537	555	559	565	
Hendersonville Elementary	320	326	329	328	328	329	329	329	328	329	329	329	
Hillside Elementary	619	483	471	412	361	368	364	369	359	376	385	389	
Oliver C. Marlow Elementary	527	686	684	686	608	600	623	646	664	686	691	704	
Millie River Elementary	619	588	603	625	637	627	623	646	654	684	684	684	
Sugarhill Elementary	543	403	412	423	429	429	441	459	459	469	481	485	
Upward Elementary	439	417	420	412	421	433	416	424	413	419	417	426	
<b>Totals</b>	<b>6464</b>	<b>6646</b>	<b>5978</b>	<b>5666</b>	<b>5642</b>	<b>5669</b>	<b>5698</b>	<b>5813</b>	<b>5818</b>	<b>5931</b>	<b>5975</b>	<b>6038</b>	

1. 2022-23 Month-2 ADM provided by NC DPI  
 2. Capacities provided by NCPIS (April 2023), mobile units not included.

Operations Research and Education Laboratory  
 Institute for Transportation Research and Education  
 North Carolina State University

### Membership Forecast: Out-of-Capacity Tables (Middle and High Schools)

Middle Schools	Capacities		Forecasted Month-2 ADM										Facility Utilization
	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
Apple Valley Middle	1020	820	888	968	979	965	984	984	997	997	1035	1021	
Flat Rock Middle	748	701	710	727	742	709	685	687	703	683	697	708	
Hendersonville Middle	602	512	506	495	503	505	509	508	508	517	518	506	
Ruggs Middle	505	501	505	505	505	505	505	505	505	505	505	505	
<b>Totals</b>	<b>3170</b>	<b>2834</b>	<b>2940</b>	<b>3061</b>	<b>3043</b>	<b>3062</b>	<b>3018</b>	<b>2975</b>	<b>3026</b>	<b>3061</b>	<b>3112</b>	<b>3084</b>	
<b>High Schools</b>													
East Henderson High	1129	949	933	923	910	924	931	937	926	920	912	913	
Hendersonville High	905	773	783	772	742	709	685	687	703	683	697	708	
North Henderson High	1374	1132	1095	1096	1068	1096	1131	1164	1204	1225	1197	1228	
West Henderson High	1185	1085	1065	1066	1046	1066	1075	1084	1113	1134	1143	1178	
<b>Totals</b>	<b>4593</b>	<b>3949</b>	<b>3949</b>	<b>3835</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	<b>3825</b>	
<b>Career Schools</b>													
Henderson County Career Academy	250	182	182	182	182	182	182	182	182	182	182	182	
Henderson County Early College	250	182	182	182	182	182	182	182	182	182	182	182	
<b>Totals</b>	<b>5088</b>	<b>4255</b>	<b>4157</b>	<b>4127</b>	<b>4088</b>	<b>4070</b>	<b>4139</b>	<b>4193</b>	<b>4267</b>	<b>4289</b>	<b>4269</b>	<b>4347</b>	
<b>System Total</b>	<b>14722</b>	<b>12738</b>	<b>12775</b>	<b>12784</b>	<b>12773</b>	<b>12741</b>	<b>12854</b>	<b>12880</b>	<b>13109</b>	<b>13240</b>	<b>13357</b>	<b>13470</b>	

1. 2022-23 Month-2 ADM provided by NC DPI  
 2. Capacities provided by NCPIS (April 2023), mobile units not included.

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No action taken.

C. Approval – Career and Technical Education Local Plan – *(Dr. Shannon Marlowe, Assistant Superintendent)*

Dr. Shannon Marlowe presented the Career and Technical Education Local Plan to the Board for approval. Dr. Marlowe stated the CTE Local Plan is designed to continually assess and improve CTE programming in districts. The 2023-24 CTE Local Plan reflects the data analyzed and needs assessed in Henderson County Public Schools, leading our graduates to being more prepared and informed as they enter the workforce or postsecondary education.

Mr. Robert Bridges moved that the Henderson County Board of Public Education approve the 2023-2024 CTE Local Plan. Mrs. Shelia Dale seconded the motion. *(Unanimously approved.)*

D. Approval – (2023-2024) Inter-unit Student Transfer Agreements – *(Mr. Carl Taylor, Chief Administrative Officer)*

Mr. Carl Taylor presented the Inter-unit Student Transfer Agreement to the Board for approval. The agreements between Henderson County Public Schools Board of Public Education and Polk County Board of Education and the Rutherford County Board of Education are the same as in previous years under which both parties have cooperated for years.

Mrs. Stacey Casked moved that the Henderson County Board of Public Education approve the Agreements for Inter-Unit Student Transfers (POLK COUNTY - SALUDA SECTION) and (RUTHERFORD COUNTY - BAT CAVE/LAKE LURE SECTIONS) be approved as presented.

Mrs. Shelia Dale seconded the motion. *(Unanimously approved)*

E. Approval – Contracts in Excess of \$90,000 – *(Mr. Bernie Sochia, Chief Finance Officer)*

Mr. Bernie Sochia presented the Board for approval, contracts in excess of \$90,000. Pursuant to board policies 6420, Contracts with the Board, and 6430, Purchasing Requirements for Equipment, Materials, and Supplies, any purchases or contracts in excess of \$90,000 must be approved by the Board. The following list of vendors is presented for approval of contract execution.

CDW Education - Google Suits

Green Hill - Construction for East Henderson High School Fencing

Helping Hand

Mountain Professionals - Drivers Ed.

Mr. Blair Craven moved that the Henderson County Board of Public Education approve execution of contracts with the listed vendors as presented. Mrs. Alyssa Norman seconded the motion. *(Unanimously approved.)*

F. Approval – Procurement Waiver – *(Mr. Bernie Sochia, Chief Finance Officer)*

Mr. Bernie Sochia presented to the Board with procurement waivers for approval. The Office of Budget and Management (OMB) issued Uniform Guidance Procurement Standards (UG) for local governments that receive and expend federal financial assistance. These guidelines were effective July 1, 2018. All purchases of goods that exceed \$30,000 and services that exceed \$50,000.00 require issuing a bid solicitation using the Uniform Guidance ‘micro-purchase’ procedures. One exception to these guidelines is for ‘noncompetitive procurement’ which means that the item is only available from a single source provider or that a specific item is necessary for continuity of equipment. Procurement under this exception requires annual local Board approval. A local HCPS committee reviews all potential sole source vendors using established NCDPI and UG guidelines.

Curriculum Associates

Ellevation

Franklin Covey

Henderson County Health Department

Letterland  
Lexia Learning Systems  
RTI International  
Securely

The committee has reviewed the requests and determined that each meets the criteria for the procurement waiver.

Mrs. Stacey Caskey moved that the Henderson County Board of Public Education approve the above listed vendors as vendors under the sole source exemption guidelines through the end of the 2023-24 fiscal year. Dr. Kathy Revis seconded the motion. *(Unanimously approved.)*

## BOARD/SUPERINTENDENT'S REPORT

### A. CAPITAL UPDATE – *(Mr. Carl Taylor, Chief Administrative Officer)*

Chief Administrative Officer Carl Taylor provided the board with status updates on the construction and facility projects currently underway or planned in the near future:

#### ● **HCPS Projects:**

- North Henderson Baseball & Softball Lights- COMPLETE
- Fletcher Elementary- Chiller Replacement- Installation June 2023
- Dana Elementary, East Henderson, Hendersonville Elementary- Intercom Replacement & VOIP- Installation August 2023

#### ● **2022-2023 MRTS:**

- Security Cameras at the Elementary Students
  - Continuing Installation (7 of 13 Schools Completed)
- Upward Elementary Cafeteria Renovation and Secure Entry
  - CMR Pre-Proposal Meeting-March 8, 2023
  - CMR Proposals Due-March 15, 2023
  - CMR Selection- April 19, 2023
  - Pre-Construction Meeting-May 2023
  - Paving (New Back - Bus Lot/Staff Lot)-June 2023
- West Henderson Renovation and Addition
  - Pre-Construction Meeting w/ LS3P and Carolina Specialties-March 7, 2023
  - Soil Testing April 12, 2023
  - HVAC, Electrical and Plumbing Meeting April 24, 2023
  - Structural Steel Meeting April 24, 2023
  - Pre-Construction Pricing for Schematic Designs May 202

No action was taken.

### B. FINANCIAL STATEMENTS – *(Mr. Bernie Sochia, Chief Finance Officer)*

Mr. Bernie Sochia presented the Board with the results of operations of the Local Current Expense and Local Current Expense/Other Restricted Funds (as of May 31, 2023). Results of operations of the Local Current Expense and Other Restricted Funds for the 2022-23 fiscal year as of May 31, 2023: Revenues received total \$33,772,105 and expenditures made total \$28,031,092. This represents 98.8% of anticipated receipts and 78.6% of budgeted expenditures. June expenditures will include the second half of the local supplement payments to employees accounting for another 10.5%. No action was taken.

### C. GENERAL OPERATIONS – *(Mr. Mark R. Garrett, Superintendent)*

Superintendent Mark Garrett shared the following dates with the Board:

June 19-August 04 (Weekdays) Summer Meal Program; June 16-30 2023 Summer Learning; June 29 HCBPE Special Called Business Meeting (End of Year Matters) 9:00 a.m., (Boardroom) (Closed Session 8:30 a.m.); July 13 First Day of School for Students on Flex Calendar; July 31 HCBPE Administrator

In-Service, 12:00 p.m., Mills River Academy; August 14 First Day of School for Students on Traditional Calendar and Early College Calendar. No action was taken.

ADJOURNMENT

There being no further business, Dr. Kathy Revis moved that the meeting be adjourned. Seconded by Mrs. Alyssa Norman seconded the motion. (*Unanimously approved at 6:08 pm.*)

Minutes approved: August 14, 2023