

Henderson County Board of Public Education

MINUTES

March 6, 2023

The Henderson County Board of Public Education held a meeting on Monday, March 6, 2023, beginning at 4:00 pm, at 414 4th Avenue West, Hendersonville, NC. The meeting was accessible to the public via a livestream link at, <http://hcpsnc.org/live>.

Board Members Present:

Blair Craven, Chairperson; Jay Egolf, Vice Chairperson; Robert Bridges; Stacey Caskey; Shelia Dale; Alyssa Norman; Kathy Revis;

Administrative Staff Present:

Mark R. Garrett, Superintendent; Shannon Marlowe, Ed.D., Assistant Superintendent for Curriculum & Instruction; Mr. Scott Rhodes, Assistant Superintendent for Human Resources; Bernie Sochia, Chief Finance Officer and Carl Taylor, Chief Administrative Officer

Attorney Present: Cynthia Lopez

Board Clerk: Tawana Clayton

CALL TO ORDER

Chairperson Mr. Blair Craven called the meeting to order at 4:00 p.m. Mr. Craven requested everyone present to stand as the West Henderson High School Army JROTC presented the colors. Mr. Craven led those in attendance in the pledge of allegiance.

AGENDA APPROVAL

Mr. Blair Craven acknowledged receipt of the meeting agenda and asked for a motion to approve. Dr. Kathy Revis moved that the agenda be approved as presented. Seconded by Mr. Robert Bridges. *(Unanimously approved.)*

STUDENT RECOGNITION

Superintendent Mark Garrett recognized the following State Finalists students with West Henderson High School DECA, Naomi Cannon, Amerie Delfin, and Tatum Garrett. The West Henderson DECA chapter competed alongside 3,700 students from across the state at the State Career Development Conference. Naomi Cannon and Amerie Delfin placed 4th in Hospitality and Tourism Team Event and Tatum Garrett placed 6th in Hotel and Lodging.

PROGRAM HIGHLIGHT- Kindergarten Registration & Readiness

Assistant Superintendent for Instructional Services, Dr. Shannon Marlowe presented the board updates on Kindergarten Registration & Readiness. Online registration began on February 1, 2023 and advertised throughout several local media outlets. The HCPS ESL Family Center/Migrant Education Program held the 2nd annual “Inscripciones para Kinder en Español” event which provided in-person support for the kindergarten online registration process in Spanish. Kindergarten Q & A sessions were held at four locations throughout the community. Each elementary school will hold readiness rallies throughout March and April. Ms. Tiffany Dorn, a Kindergarten teacher at Sugarloaf, presented kindergarten in action with two students highlighting the following: Health & Physical Development, Emotional & Social Development, Approaches to Play & Learning, Cognitive Development, Language Development & Communication.

BOARD CHAIR OBSERVATIONS

Mr. Blair Craven has no observations at this time.

BOARD MEMBERS' OBSERVATION

Mr. Robert Bridges mentioned what a wonderful Leader In Me Showcase he attended at North Henderson High School last Friday. He gave praise to the principals, students, and Mrs. Peggy Marshall.

Mrs. Shelia Dale mentioned a great week with visits to North Henderson High School and Atkinson Elementary.

PUBLIC COMMENT

At 4:42 p.m. Mr. Craven opened the meeting for public comment. Five people addressed the Board. Public comments ended at 5:02 p.m. No action was taken.

CONSENT AGENDA

Mr. Blair Craven cited the Board's receipt of the Consent Agenda presented for approval upon recommendation of the Superintendent with the omission of items "G", "H", and "I". Prior to the meeting, Board members received documentation relative to the Consent Agenda as follows:

A. Meeting Schedule

1. HCBPE Regular Business Meeting [*Monday, April 10, 2023, 4:00 p.m., (Closed Session at 3:00 pm) (Boardroom)*]
2. HCBPE Budget Workshop [*Wednesday, April 12, 2023, 9:00 a.m.-12:00 p.m. (Boardroom)*]
3. HCBPE Budget Workshop [*Wednesday, April 19, 2023, 9:00 a.m.-11:00 a.m. (Boardroom)*]

B. Minutes - March 6, 2023 (*Regular Business Meeting*)

C. Personnel (*as presented in closed session*)

D. Student Acceptances/Releases (*as presented in closed session*)

E. Budget Amendment

F. Policy Updates with Minor Changes

G. Resolution – Public School Volunteers Week

H. Resolution – National Social Work Month

I. Resolution – Arts in Our Schools Month

Mr. Jay Egolf moved that the Consent Agenda be approved with the omission of items "G", "H", and "I". Mrs. Shelia Dale seconded the motion. (Unanimously approved.)

OLD BUSINESS

None

NEW BUSINESS

A. Discussion – Policy 2200 Election of Officers/Organization of Board – (*Board members*)

The board discussed updating Policy 2200 by removing the second paragraph, "A board member is limited to serving four successive one-year terms as chairperson. After serving four consecutive terms as chairperson, the member is not eligible to serve as chairperson for a period of two years."

The board will vote on the revised policy 2200 at the board meeting in April. No action was taken

B. Approval – Teacher Recruitment Signing Bonuses – (*Mr. Scott Rhodes, Assistant Superintendent for Human Resources*)

Assistant Superintendent Scott Rhodes presented for approval, Teacher Recruitment Signing Bonuses.

Mr. Rhodes stated, in an effort to recruit highly qualified teachers to work in Henderson County, \$1,500 signing bonuses are being proposed from available ESSER funds between March 7, 2023, and the start of the 2023-2024 school year. Teachers hired into full-time permanent positions will qualify for the signing bonus. Signing bonuses will be paid in two installments, one at the end of August 2023 and the second

installment will be paid at the end of January 2024.

Dr. Kathy Revis moved that the Henderson County Board of Public Education approve \$1,500 signing bonuses for teachers hired in full-time permanent positions between March 7, 2023, and the start of the 2023-2024 school year from available ESSER funds. Mrs. Shelia seconded the motion. *(Unanimously approved)*

C. Approval – 2021-2022 Audit Report – *(Carland and Andersen, P.A.) (Mr. Bernie Sochia, Chief Finance Officer)*

Chief Finance Officer Bernie Sochia and Carland and Anderson, P.A. presented the Board with the 2021-2022 audit report, which include the Independent Auditors' Report (required by the Local Government Commission for all LEAs), present the results of operations and financial position of the Henderson County Board of Public Education as of June 30, 2022, and for the fiscal year then ended. The audit report contains an unqualified opinion on the Board's financial statements, and there were no questioned costs or reportable conditions.

Mrs. Stacey Caskey moved that the Henderson County Board of Public Education approve the financial statements and Independent Auditors' Report as of June 30, 2022 and for the fiscal year then ended. Dr. Kathy Revis seconded the motion. *(Unanimously approved)*

D. Policy Updates – *(Mr. Carl Taylor, Chief Administrative Officer)*

1. Approval – Policy 1510/4200/7270 – School Safety
2. Approval – Policy 2120 – Code of Ethics for School Board Members
3. Approval – Policy 2123 – Board Member Opportunities for Development
4. Approval – Policy 3220 – Technology in the Educational Program
5. Approval – Policy 3420 – Student Promotion and Accountability
6. Approval – Policy 3460 – Graduation Requirements
7. Approval – Policy 3620 – Extracurricular Activities and Student Organizations
8. Approval – Policy 4050 – Children of Military Families
9. Approval – Policy 4100 – Age Requirements for Initial Entry
10. Approval – Policy 4110 – Immunization and Health Requirements for School Admission
11. Approval – Policy 4130 – Discretionary Admission
12. Approval – Policy 4155 – Assignment to Classes
13. Approval – Policy 4220 – Student Insurance Program
14. Approval – Policy 4240/7312 – Child Abuse and Related Threats to Child Safety
15. Approval – Policy 4300 – Student Behavior Policies
16. Approval – Policy 4400 – Attendance
17. Approval – Policy 4700 – Student Records
18. Approval – Policy 6140 – Student Wellness
19. Approval – Policy 6220 – Operation of School Nutrition Services
20. Approval – Policy 6305 – Safety and Student Transportation Services
21. Approval – Policy 7130 – Licensure
22. Approval – Policy 7510 – Leave

Policy 3220 – Technology in the Educational Program has been tabled until the April board meeting after questions from the board are researched by Campbell Shatley Law Firm.

Policy 6220 – Operation of School Nutrition Services has been tabled until the April board meeting after questions from the board are researched by Campbell Shatley Law Firm.

After board discussion, Chairperson Blair Craven directed the board to vote on Policy 2123 – Board Member Opportunities for Development separately. Mr. Craven moved that the Henderson County Board of Public Education approve Policy 2123 – Board Member Opportunities for Development as presented. Mrs. Stacey Caskey seconded the motion. Roll Call vote: Mrs. Norman-Yes; Mr. Bridges-Yes; Mr. Egolf-Yes; Mr. Craven-Yes; Mrs. Caskey-Yes; Dr. Revis-Yes; Mrs. Dale-No. *(Passes 6 to 1)*

Mrs. Stacey Caskey moved to approve the following policies: 1510/4200/7270; 2120; 3420; 3460; 3620;4050;4100; 4110; 4130; 4155; 4220; 4240/7312; 4300; 4400; 4700; 6410; 6305; 7130. Mr. Jay Egolf seconded the motion. *(Unanimously approved)*

E. E-Rate- Review/discuss the HCPS Internet Safety Policy and CIPA Compliance *(Mr. Grant Adkins, Director of Technology)*

Grant Adkins, Director of Technology presented the Board with information regarding E- Rate, HCPS Internet Safety policy and CIPA (Children’s Internet Protection Act) compliance. Mr. Adkins stated HCPS receives federal E-Rate funding, and we are required to review our Internet Safety Policy and CIPA Compliance in a public meeting. E-Rate provided HCPS \$2.25 million dollars for the 201-2025 funding period. Mr. Adkins discussed the requirements of CIPA, which requires adopting and implementing an internet safety policy addressing the following:

- Restricting access by minors to inappropriate content
- Safety and security of minors when using e-mail or chat rooms
- Prevention of unauthorized access by minors, including hacking and other unlawful activities
- Unauthorized disclosure of information regarding minors and measures restricting minors’ access to harmful materials

Mr. Adkins stated Policy 3226/4205 – HCPS Internet Safety was adopted in April of 2018, the local policy includes the CIPA requirements. Securely is used to filter the internet, along with mechanisms to block websites that are inappropriate. Staff and students are required to participate in internet safety training. No action was taken.

BOARD/SUPERINTENDENT’S REPORT

A. CAPITAL UPDATE – *(Mr. Carl Taylor, Chief Administrative Officer)*

Mr. Carl Taylor presented the Board with status updates on the capital projects. Glenn C. Marlow School Zone flashing lights have been completed. North Henderson Baseball & Softball lights are currently in power phase with Duke Energy, estimated completion March 2023. Upward Elementary cafeteria renovation and secure entry: CMR pre proposal meeting will be on March 8, 2023, proposals due on March 15, 2023. West Henderson renovation and additions: Preliminary design discussions with LS3P was held on December 16, 2022. Contractor pre-proposal meeting at WHHS was held on January 4,2023. Contractor proposals due on January 11, 2023. Contractor selection was made in February 2023. County Commissioners approved Carolina Specialities as the Construction Manager at Risk in February 2023. No action was taken.

B. FINANCIAL STATEMENTS – *(Mr. Bernie Sochia, Chief Finance Officer)*

Mr. Bernie Sochia presented the Financial Statements. Results of operations of the Local Current Expense and Other Restricted Funds for the 2022-23 fiscal year as of February 28, 2023: Revenues received total \$26,543,138 and expenditures made, total \$21,072,356. We are two thirds of the way through the fiscal year and expenditures are at 60% of the current budget. With half of the local supplement coming due in May, this is trending well to be within 1% of budget. No action was taken.

C. GENERAL OPERATIONS – *(Mr. Mark R. Garrett, Superintendent)*

Superintendent Mark Garrett shared the following dates and information with the Board. Berkeley Mills Property Exchange Update, March: Arts in our Schools Month, Middle School Berrian Concert is Friday, March 24 in the main gym at Hendersonville High School, March: National Nutrition Month and National Social Work Month,

March 5-11: School Social Worker Week, March 13-17: Spring Break for All Students and Staff, Kindergarten Registration: To-date 475 students have been registered, Kindergarten Rallies: March 2: Bruce Drysdale Elementary “Barkitten Basic Training”; March 9: Dana Elementary - “Wildcat Welcome Rally”; March 23: Clear Creek Elementary - “KinderCub Kickoff”; March 23: Edneyville Elementary - “Huddle at the Hive”; March 28: Atkinson Elementary - “Cougar Countdown”; March 28: Etowah Elementary - “Rising Stars Rally”; March 30: Hendersonville Elementary - “ Cubcat Readiness Rally”; March 30: Sugarloaf Elementary - “ROAR Academy”; March 30: Upward Elementary - “Eagles Flight Training”; April 4: Mills River Elementary - “First Flight”; April 4: Glenn C. Marlow Elementary - “Mustang Readiness Round-up”; April 11: Hillandale Elementary - “Husky Pup Academy”; April 13: Fletcher Elementary - “Fox Cub Corral”
April 5: HCBPE School Tours, 10:00 a.m. at Innovative High Schools, Hillandale Elementary, Clear Creek Elementary; April 10: HCBPE Regular Meeting, 4:00 p.m, Closed Session, 3:00 p.m. Boardroom; April 12: BOE Budget Workshop, 9:00 a.m.; April 17-21: Public Schools Volunteers Week. No action was taken.

ADJOURNMENT

There being no further business, Dr. Kathy Revis moved that the meeting be adjourned. Seconded by Mrs. Alyssa Norman seconded the motion. *(Unanimously approved at 6:23pm.)*

Minutes approved: 04/10/2023