

**REQUEST FOR PROPOSAL
RFP # 2023-01
NURSING SERVICES**

NOTICE: THIS IS A FEDERAL FUNDED SOLICITATION This Request for Proposal (RFP) is a solicitation for services requiring the expenditure of Federal Financial Assistant funding. Contracts funded with federal grant or loan funds must be procured in a manner that conforms with all applicable Federal laws, policies, and standards, including those under the Uniform Guidance (2 C.F.R. Part 200).

PURPOSE: Henderson County Public Schools (HCPS) is receiving proposals from nursing agencies to provide in-school nursing services to students for the 2023-2024 school year. Nursing services are required in students' individualized education plans for 504 plans to ensure students' health, safety, vitality, and access to educational opportunities for students with significant medical needs. This includes, but is not limited to, medical services students require in the classroom, as well as, on the school bus.

BIDS DUE DATE: Sealed proposals shall be received until **10:00 a.m., Wednesday, April 26, 2023 EST** at the Henderson County Public Schools Administration Building, 414 Fourth Avenue West, Hendersonville, NC 28739, at which time they will be publicly opened and read. Bids that are not sealed will not be accepted.

RFP QUESTIONS: Questions regarding this event may be submitted by email to Joni Huchzermeier, at jdhuchzermeier@hcpsnc.org. **Questions will be received until Noon on Tuesday, April 18, 2023.** If any modifications to the specifications are necessary, an addendum will be posted to the HCPS website no later than 5:00 p.m. on April 18, 2023. <https://www.hendersoncountypublicschoolsnc.org/finance/purchasing/>

Mail or Delivery Location: Henderson County Public Schools Administration Building
414 Fourth Avenue West
Hendersonville, NC 28739
ATTENTION: PURCHASING

Bids will not be accepted for any reason after the official date and time referenced above. Please include the RFP # on the sealed envelope.

Copies of the RFP may be obtained by sending an email request to: **Joni Huchzermeier, CLGPO**
Purchasing Agent
Email: jdhuchzermeier@hcpsnc.org

Henderson County Public Schools encourages participation by small, minority, disabled, and woman-owned business.

Award is contingent upon compliance by prospective vendor with all of the following:

- All North Carolina State, Local and Federal Procurement laws
- Specifications/Requirements listed in the Request for Bids
- Henderson County Public School's Terms and Conditions
- Federal Uniform Guidance (UGO/FEMA Contract Provision)

Henderson County Public Schools reserves the right to reject any or all bids for sound documented reasons.

"It is the policy of the Henderson County Public School System not to discriminate on the basis of race, ethnic origin, sex or disability in its educational programs, activities, or employment policies."