

Henderson County Board of Public Education

MINUTES

February 13, 2023

The Henderson County Board of Public Education held a meeting on Monday, February 13, 2023, beginning at 4:00 pm, at 414 4th Avenue West, Hendersonville, NC. The meeting was accessible to the public via a livestream link at, <http://hcpsnc.org/live>.

Board Members Present:

Blair Craven, Chairperson; Jay Egolf, Vice Chairperson; Robert Bridges; Stacey Caskey; Shelia Dale; Alyssa Norman

Absent:

Dr. Kathy Revis

Administrative Staff Present:

Mark R. Garrett, Superintendent; Shannon Marlowe, Ed.D., Assistant Superintendent for Curriculum & Instruction; Mr. Scott Rhodes, Assistant Superintendent for Human Resources; Bernie Sochia, Chief Finance Officer and Carl Taylor, Chief Administrative Officer

Attorney Present: Cynthia Lopez

Board Clerk: Tawana Clayton

CALL TO ORDER

Chairperson Mr. Blair Craven called the meeting to order at 4:01 p.m. Mr. Craven requested everyone present to stand as the West Henderson High School Army JROTC presented the colors. Mr. Craven led those in attendance in the pledge of allegiance.

AGENDA APPROVAL

Mr. Blair Craven acknowledged receipt of the meeting agenda, removing *New Business Item A-Discussion – Policy 220 Elections of Officers/Organization of Board*, for a motion to approve. Mrs. Stacey Caskey moved that the amended agenda be approved as presented. Seconded by Mr. Jay Egolf. *(Unanimously approved.)*

STAFF RECOGNITION - National Board Certified Teachers

Assistant Superintendent for Instructional Services, Dr. Shannon Marlowe recognized 13 educators who've earned their National Board Certification from the National Board for Professional Standards. Mayra Granados- ESL Teacher at Hillandale Elementary School; April Summey- AIG Teacher at Hendersonville Elementary School; Rebecca Martin- Exceptional Children's Teacher at Hillandale Elementary School; Nicole Conti- First Grade Teacher at Bruce Drysdale Elementary School; Jennifer Reed- Fourth Grade Teacher at Bruce Drysdale Elementary School; Amber Buehler- Eighth Grade Math Teacher at Apple Valley Middle; Tara Hammond- Fifth Grade Teacher at Hillandale Elementary School; Holly Brookshire- First Grade Teacher at Hillandale Elementary School; Sheri Todd- Exceptional Children's Teacher at Glenn C. Marlow Elementary School; Lauren Matoian- ESL Teacher at Clear Creek Elementary School; Emilia Smith- Math Teacher at North Henderson High School; Lindsey Bercume- Physical Education Teacher at Hendersonville High School; Allison Marek- English Teacher at West Henderson High School. Dr. Shannon Marlowe acknowledged 28 educators who recertified their credentials.

STUDENT RECOGNITION

Principals at Hendersonville, East, and Innovative High Schools recognized the following WNC Scholastic Art Award Gold Key Recipients: Gracie Ramsey, Hendersonville High School; Emma Mossford-Hayes, Hendersonville High School; Sarah Gaitskill, East Henderson High School; Tanya Vera Torres, East Henderson

High School; Briana Sosa-Trejo, Innovative High School. Artwork is currently displayed at The Asheville Art Museum now through March 6, 2023. Regional Gold Key recipients' work has been sent to the national Scholastic Art & Writing Awards competition.

Superintendent Mark R. Garrett recognized Caitlyn McMinn for being an U.S. Presidential Scholars Nominee. Caitlyn, a student at North Henderson, was selected by the NC Department of Public Instruction as one of the state's nominees to apply for the U.S. Presidential Scholars Program in the General Education Category. Nineteen nominees were selected from a pool of submissions through an extensive committee review process. Caitlyn is now invited to compete at the national level.

PROGRAM HIGHLIGHT- Career and Technical Education (CTE) (*Mr. Scott Moore, Director of Middle Schools & CTE*)

Mr. Scott Moore presented the Board with information about Career and Technical Education (CTE). HCPS CTE offers students a wide variety of high quality programming for our students. Students have the opportunity to matriculate through a chosen pathway, culminating in work-based learning and/or a workplace Credential. Mr. Moore stated HCPS CTE is aiming to better connect students to their future careers. Mr. Moore hopes to facilitate exploration in middle school for the purpose of helping students and families make more intentional decisions about the CTE Pathway they might pursue. These high school programming pathways, along with work-based learning opportunities, provide the students with chances to explore careers of interest.

BOARD CHAIR OBSERVATIONS

Mr. Blair Craven took a moment of silence for Elyja Gibbs and his family.

BOARD MEMBERS' OBSERVATION

Ms. Stacey Caskey spoke to an incident that happened at West Henderson High School last week and how administration followed protocol.

Mr. Jay Egolf spoke about Mr. Dustin Young and the bicycle program for Kindergartens at Edneyville Elementary.

PUBLIC COMMENT

At 4:53 p.m., Mr. Blair Craven opened the meeting for public comment. Three people addressed the Board. Public comments ended at 5:01 p.m. No action was taken.

CONSENT AGENDA

Mr. Blair Craven cited the Board's receipt of the Consent Agenda presented for approval upon recommendation of the Superintendent. Prior to the meeting, Board members received documentation relative to the Consent Agenda as follows:

- A. Meeting Schedule
 - 1. HCBPE Regular Business Meeting [*Monday, March 6, 2023 4:00 p.m., (Boardroom) (Closed Session at 3:00 pm) (1-A)*]
- B. Minutes
 - 1. February 13, 2023(*Regular Business Meeting*)
- C. Personnel (*as presented in closed session*)
- D. Student Acceptances/Releases (*as presented in closed session*)
- E. Budget Amendment
- F. 2023 McKinney -Vento Homeless Education Application

Mr. Jay Egolf moved that the Consent Agenda be approved as presented. Mrs. Stacey Caskey seconded the motion. (*Unanimously approved.*)

OLD BUSINESS

None

NEW BUSINESS

- A. Discussion – Policy 220 Elections of Officers/Organization of Board – *(Board members)*
Mr. Blair Craven tabled the discussion of policy 220 Election of Officers/Organization of Board until the regular business meeting on March 6, 2023.
- B. Resolution for Surplus Property Exchange with the City of Hendersonville – *(Board members)*
The Henderson County Board of Public Education (the "Board") owns approximately 1.05 acres of property located on 414 4th Avenue West and it is no longer needed for public school purposes. The first step is to offer the property to the county commissioners. The Board desires to exchange the Property with the City of Hendersonville ("City") for certain real property owned by the City located at the Berkeley Mills Park on the northside of 69 Balfour Road. This would be for the potential purpose of constructing an athletic complex for athletic programs. Mr. Blair Craven moved that the Henderson County Board of Public Education approve the Resolution for Surplus Property Exchange with the City of Hendersonville. Mrs. Stacey Caskey seconded the motion. *(Unanimously approved)*
- C. Approval – Reassignment Tuition for Out of County Acceptances – *(Mr. Carl Taylor, Chief Administrative Officer)*
Mr. Carl Taylor presented for approval out of County tuition for students on reassignment from outside of Henderson County. Tuition is based on Henderson County's Local Current Expense per student. Therefore, the tuition fee for the 2023-2024 school year should increase by \$30.00 from \$2,250 to \$2,280. motioned that the Henderson County Board of Public Education approve the increase of Out of County tuition to \$2,280.00 for the 2023–2024 school year.
Mr. Jay Egolf moved that the Henderson County Board of Public Education approve the increase of Out of County tuition to \$2,280.00 for the 2023–2024 school year. Mrs. Stacy Caskey seconded the motion. *(Unanimously approved)*
- D. Approval – Policy 7241, Drug and Alcohol Testing of Commercial Motor Vehicle Operators – *(Mr. Carl Taylor, Chief Administrative Officer)*
Mr. Taylor presented for approval an update to policy 7241. Section D, clarifies that school officials are no longer required to contact an applicant's previous employers in most cases.
Mrs. Stacey Caskey moved that the Henderson County Board of Public Education approve Policy 7241 – Drug and Alcohol Testing of Commercial Motor Vehicle Operators for first reading. Mrs. Alyssa Norman seconded the motion. *(Unanimously approved)*
- E. Approval – Contract/ Purchase – *(Mr. Bernie Sochia, Chief Finance Officer)*
Mr. Bernie Sochia presented the following narrative from an amendment to our ESSER budget that has been approved by NC DPI to use ESSER funds to purchase new Automated External Defibrillators (AED's), pads, cabinets and management software. "According to the Journal of the American Medical Association (JAMA) and connected studies, there has been an increase in sudden cardiac arrest (SCA) events related to COVID 19, including myocarditis for young athletes and cardiac damage in adults with an average age of 59. These facts define a large percentage of our school attendees and staff. To ensure our preparedness for a possible SCA, we wish to purchase AEDs, associated supplies and associated software that align local emergency management systems equipment to what is accessible in our schools."Key reasons for upgrading our entire AED inventory at this time are: to have a single brand of new devices at all of our schools to have new red cabinets that are easy to locate and placed in the same location at each site to have pads that are compatible with the equipment used by local EMS to have inventory software that tracks life cycle replacement of pads and batteries. ESSER funds are both available and allowable to use for this purchase. Mr. Scott Masington has received the attached quote from School Health to purchase, under State contract pricing, AEDs, cabinets, pads and two years of SH Connect (proprietary compliance management system software). The initial quote is for 60 device sets for \$127,062. This will provide two devices for each school and department building in HCPS with a couple of spares. Ongoing evaluation of the plan has determined that more devices should be on hand at our larger buildings and athletic facilities. As such, this request is to approve a purchase not to exceed \$175,000.
Mr. Robert Bridges moved that the Henderson County Board of Public Education approve the purchase of AEDs as presented from School Health. Mr. Jay Egolf seconded the motion. *(Unanimously approved)*

- F. Approval – Summer Program Testing Schedule – *(Dr. Shannon Marlowe, Assistant Superintendent)*
 Dr. Shannon Marlowe presented the Board the 2022-2023 Summer Program Testing Schedule for approval.
 Mrs. Alyssa Norman moved that the Henderson County Board of Public Education approve the 2022-2023 Summer Program Testing Plan. Mrs. Shelia Dale seconded the motion. *(Unanimously approved)*
- G. Discussion – Henderson County Board of Commissioners Resolution Supporting the Identification of Party Affiliation for the Board of Education – *(Board members)* The Board discussed the resolution passed by the Henderson County Board of Commissioners. The resolution states that the Henderson County Board of Commissioners requests the North Carolina General Assembly to establish the party affiliation of candidates for the Henderson County Board of Education to be identified on any/all primary and general election ballots. Mr. Blair Craven directed Superintendent Mark Garrett to contact legislators to arrange a meeting to discuss the effects of the resolution. No action was taken.

BOARD/SUPERINTENDENT’S REPORT

- A. CAPITAL UPDATE – *(Mr. Carl Taylor, Chief Administrative Officer)*
 Mr. Carl Taylor presented the board with an update on the capital projects. Glenn C. Marlow School Zone Flashing Lights, Inspection/Power underway to be completed by February 2023. North Henderson Baseball & Softball Light poles have been delivered, installation is set to being.. Elementary Playgrounds: Preliminary Designs- January 2023; Principal Feedback- February 2, 2023; Design Meeting with RVE- February 2, 2023; Design Modifications- February 2023. MTRS funded projects update: Upward Elementary cafeteria renovation and secure entry: Architect approval (Clark Nexsen)- January 2023; Preliminary Design- March 2023. West Henderson Renovation and Addition: Preliminary Design Discussions with LS3P- December 16, 2022; Contractor Pre-Proposal Meeting at West- January 4, 2023; Contractor Proposals Due- January 11, 2023; Contractor Selection- February 2023. No action was taken.
- B. FINANCIAL STATEMENTS – *(Mr. Bernie Sochia, Chief Finance Officer)*
 Mr. Bernie Sochia presented the Financial Statements. The results of operations of the Local Current Expense and Other Restricted Funds for the 2022-23 fiscal year as of January 31, 2023: Revenues received total \$23,142,402 and expenditures made total \$18,885,051. At seven months into the fiscal year, expenditures are at 54% of the current budgeted amount.
 Results of operations of the Enterprise Fund as of December 31, 2022:
 a. Child Nutrition: Revenues received total \$3,704,673 and expenditures made total \$3,809,458. These transactions run through about 4.5 months of the school year and are at 46% projected revenue and 47% budgeted expenditures.
 b. Child Care: Revenues received total \$1,214,422 and expenditures made total \$704,915. Operationally, the expenditures are at 45% of the annual budget. Design progress for the playground projects is almost to the bid phase and will be paid in January. No action was taken.
- C. GENERAL OPERATIONS – *(Mr. Mark R. Garrett, Superintendent)*
 Superintendent Mark Garrett reported the following: Winter Weather Procedures, February 13-17: National Family, Career and Community Leaders of America Week and National Future Business Leaders of America Week; February 15: School Resource Officer Day; February 17: Required Teacher Workday for Traditional and Early College Calendars; February 18-25: National Future Farmers of America Week; February 22: Bus Driver Appreciation Day; March: Arts in Schools Month and National Nutrition Month; March 1: HCBPE School Tours, 10:00 a.m. at Atkinson Elementary School, Apple Valley Middle School, Hendersonville High School; March 2: Read Across America Day; March 4: Maintenance Worker Appreciation Day; March 5-11: School Social Worker Week; March 6: HCBPE Regular Meeting 4:00 p.m, Boardroom; Closed Session 3:00 p.m. Conference Room 1A; March 13-17: Spring Break for All Students and Staff.

ADJOURNMENT

There being no further business, Mrs. Shelia Dale moved that the meeting be adjourned. Seconded by Mrs. Alyssa Norman.. *(Unanimously approved at 5:46 pm.)*

Minutes approved: March 6, 2023