



**REQUEST FOR REASSIGNMENT INTO HENDERSON COUNTY FROM ANOTHER SCHOOL SYSTEM  
ACCEPTANCE – OUTSIDE HENDERSON COUNTY**

- *Students whose legal domicile is outside Henderson County will pay a non-refundable tuition based on the local current expense appropriation for that academic year. The local current expense appropriation for the 2023-24 school year is \$2,280.00. Payment may be paid in two installments, one at the beginning of each semester.*
- *Applications will be accepted from April 1 through April 30 for first semester and October 1 through October 31 for second semester.*
- *An application must be completed for each child requesting reassignment. An application is required annually as well as an annual release from the county you reside in.*
- *Applications should be mailed or delivered to the requested school to the attention of the Principal.*
- *Students requesting reassignments must be in good standing with their previous school, demonstrating good attendance and good behavior.*
- *A student who transfers from one high school to another high school forfeits for one year, eligibility in any sport in which the student was on the eligibility roster at their former school during the preceding year.*
- *Transportation to and from the requested school is the responsibility of the parent or legal guardian.*

Student's Name: \_\_\_\_\_  
(Last) (First) (Middle)

Parent/Legal Guardian: \_\_\_\_\_  
(Last) (First) (Middle)

Mailing Address: \_\_\_\_\_  
(Street Address) (City) (Zip Code)

Location of Home: \_\_\_\_\_  
(Road or Street Name and Number - No Post Office Box) (County)

Residence Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Grade in 2023-24: \_\_\_\_\_ Home School District: \_\_\_\_\_

Current school attending or last attended: \_\_\_\_\_  
(School Name) (School System)

School assignment requested: \_\_\_\_\_

Is your child receiving Exceptional Children services at their current school? (Please Circle) YES  NO

If yes, please state which services: \_\_\_\_\_

If high school, list any high school sports participated in during the preceding year: \_\_\_\_\_

List the name(s) and grade(s) of any sibling(s) and where they attend school:  
(Name) (Grade) (School)

If parent(s) is (are) employed with Henderson County Public Schools, please indicate location: \_\_\_\_\_

Please state the reason for your request: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<i>For Office Use Only – Once the application has been processed, forward a copy to the Chief Administrator Officer, Mr. Carl Taylor for Board action.</i>	
Approved _____ Denied _____	Grade _____ Assignment # _____ Date _____