



HENDERSON COUNTY PUBLIC SCHOOLS

414 Fourth Avenue West, Hendersonville, NC 28739-4261
Mark R. Garrett, Superintendent

Board of Public Education
Dr. Kathy Revis, *Chairperson*
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Shelia Dale
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Alyssa Norman

HENDERSON COUNTY PUBLIC SCHOOLS RFP # 2025-06 – MULTIFUNCTION COPIER COPY/PRINT MANAGEMENT PROGRAM

Issued: February 14, 2025

The Henderson County Public School Board of Education will receive sealed proposals for a multi-function devices and desktop printer solution based on a fixed price per copy and/or monthly lease districtwide. Henderson County Public Schools shall not be the owner of any copier.

During the evaluation process, Henderson County Public Schools may, at its discretion, request any one or all companies to make oral presentations for the purpose of clarification or to amplify the materials presented in any part of the proposal. However, companies are cautioned that HCPS is not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the company. Not all companies may be asked to make such oral presentations.

Bid Due Date: 2:00 PM – Thursday, March 6, 2025

Mail or Delivery Location: Henderson County Public Schools Administration Building
414 Fourth Avenue West
Hendersonville, NC 28739
Attn: Purchasing

Bids will not be accepted for any reason after the official date and time referenced above. Emailed proposals will not be accepted. See RFP for details.

Copies of the RFP may be obtained by sending an email request to:

Joni Huchzermeier, CLGPO
Purchasing Agent
(828) 697-4733, Ext: 2232
Email: jdhuchzermeier@hcpsnc.org

Henderson County Public Schools encourages participation by small, minority, disable, and woman-owned business.

Henderson County Public Schools reserves the right to reject any and or all bids for any or no reason and to waive informalities.