

Henderson County Public Schools

Amanda Jose, Finance Assistant

414 Fourth Avenue West

Hendersonville, N.C. 28739

Phone: 828-697-4733

Vendor Application Form

Taxpayer Identification Number: _____ HCPS Employee: ____ Yes ____ No
(Social security number or Employer identification number)

Vendor Name (as shown on your income tax return) _____

Business Name, if different than above _____

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership ☐ Limited Liability Company

Enter the tax classification (D= disregarded entity, C=corporation, P=partnership) _____

(Order Address)

(Remit to Address)

Street _____ Street _____

Street _____ Street _____

City _____ City _____

County _____

State/Zip Code _____ State/Zip Code _____

Contact Person _____ Phone Number _____

E-Mail Address _____ Fax Number _____

FOR STATE REQUIRED REPORTING, PLEASE COMPLETE THE FOLLOWING:

MBE Status (Minority Business Enterprises) (Check all that apply)

- ☐ Minority Owned: Black _____ Hispanic _____ Asian American _____ American Indian _____
- ☐ Women Owned
- ☐ Disabled Owned
- ☐ Disabled Business Enterprise
- ☐ Non-Profit Work Center
- ☐ Socially and Economically Disadvantaged
- ☐ None of the Above

Which of the following do you provide to Henderson County Public Schools?

- ☐ Products
- ☐ Services

**** Fax completed form to:** (on company letterhead)**

Amanda Jose, Finance Assistant

Fax: 828-698-4429

or

Mail to: Henderson County Public Schools

414 Fourth Avenue West

Hendersonville, N.C. 28739

Attn: Amanda Jose, Finance

Henderson County Public Schools Use:

Is Vendor on any State or Federal Debarred List?

Federal Yes _____ No _____

State Yes _____ No _____