

Henderson County Public Schools
Deborah Pittillo, CLGPO, Purchasing Agent
414 Fourth Avenue West
Hendersonville, N.C. 28739
Phone: 828-697-4733

Vendor Application Form

Taxpayer Identification Number: _____ HCPS Employee: ____ Yes ____ No
(Social security number or Employer identification number)

Vendor Name (as shown on your income tax return) _____

Business Name, if different than above _____

Check appropriate box: Individual/Sole proprietor Corporation Partnership or

Limited liability company. Enter the tax classification (D= disregarded entity, C=corporation,
P=partnership) _____

(Order Address)		(Remit to Address)	
Street	_____	Street	_____
Street	_____	Street	_____
City	_____	City	_____
County	_____		
State/Zip Code	_____	State/Zip Code	_____
Contact Person	_____	Phone Number	_____
E-Mail Address	_____	Fax Number	_____

FOR STATE REQUIRED REPORTING, PLEASE COMPLETE THE FOLLOWING:

MBE Status (Minority Business Enterprises) (Check all that apply)

- Minority Owned
- Women Owned
- Disabled Owned
- State Contract Approved Vendor (Contract # _____)
- None of the Above

Which of the following do you provide to Henderson County Public Schools?

- Products
- Services

**** Fax completed form to:** (on company letterhead) Mail to: Henderson County Public Schools
Purchasing Department or Purchasing Department
Fax: 828-698-4429 414 Fourth Avenue West
Hendersonville, N.C. 28739**