

# Kindergarten Registration Parent Checklist

## Needed for online or in-person registration:

### **Official Birth Certificate**

The preferred evidence of birth is a certified copy of the birth certificate. (Contact the school regarding other acceptable verification documentation.) A certified copy may be obtained at the register of deeds office in the city of birth or go to <http://www.vitalchek.com/?clicked=1>.

### **Proof of Residence**

A utility bill with a physical address. If you are renting or staying on property as a migrant worker, you will need to complete a Form E, "Official Statement of Domicile Verification by Landlord" stating that you reside at that address. This statement **does not** need to be notarized. This form may be printed from <http://www.hendersoncountypublicschoolsnc.org/administrative-services/admission-affidavits/>, or obtained from a school. If you do not have proof of residence due to homelessness, please contact the Homeless Education Link Project (HELP) program at 828.388.0266 or 828.388.0294.

## Kindergarten Admission Requirements

A child who enrolls at any time during the first 120 days of a school year is entitled to initial entry into the public schools if:

- The child has reached the age of 5 on or before August 31 of that school year; or
- The child did not reach the age of 5 on or before August 31 of that school year, but has attended school during that school year in another state in accordance with the rules of that state before the child became a resident of NC.

## These required documents are desired at registration and required by the beginning of school:

### **Immunization Record**

### **Physical Examination**

Within 12 months prior to the beginning of school.

### **Social Security Number**

Desired, but not required.

**\*Register your child in your home school district. If you are unsure which school district you live in, call our Director of Transportation at 828.697.4739.**

Henderson County Public Schools  
414 Fourth Ave. West, Hendersonville, NC 28739  
Phone: 828.697.4733 Fax: 828.697.5541

Kindergarten Web Page:

<http://www.hendersoncountypublicschoolsnc.org/elementary-education/kindergarten-registration/>