

<p style="text-align: center;"><b>HENDERSON COUNTY SCHOOL BOARD POLICY</b></p>	<p style="text-align: center;"><b><u>BUSINESS &amp; NON-INSTRUCTIONAL OPERATIONS</u></b> Use of Board Furnished Vehicles</p>	<p style="text-align: center;"><b>560</b></p>
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## USE OF BOARD FURNISHED VEHICLES

Employees who are furnished a Board owned or Board leased vehicle may not use the vehicle for personal purposes, other than for commuting or minimum personal use (such as travel to a lunch site), unless the Board specifies differently.

For those employees who do not routinely and frequently respond to after hours emergency situations, the Chief Finance Officer requires a monthly accounting of days which the vehicle was used for commuting purposes and includes a daily fee as allowed by the Internal Revenue Service (IRS).

Subject to availability, Board owned or Board leased vehicles may be furnished to employees for attending out-of-town professional meetings, or such activities as requested by the Superintendent or designated Supervisor or department head.