

HCEC School Improvement Team
Meeting Minutes
March 26, 2018

Opening:

The regular meeting of the HCEC School Improvement Team was called to order at 3:04 p.m. on March 26 in Room 124 by Mrs. van der Sluijs.

Present:

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|----------------|------------------|--------------------------|------------------|
| Matt Witt | Tom Savage | Beth Caudle | Tyler Honeycutt |
| Ms. Susan Case | Elizabeth Prince | Marriette van der Sluijs | Cody Frady |
| Sherry Heath | Mandi Willingham | Natalie Pierce | Nicholas Faherty |

Agenda:

Mrs. van der Sluijs:

- Safety meetings will start April 23, 2018 after the SIT monthly meeting and before the PTO monthly meeting.
- Mr. Witt asked about the moving of the outside lunch tables, Mr. Faherty is working with BRCC maintenance to find out the information about moving them.
- Mr. Savage spoke about Science Olympiad going to Raleigh. HCEC will be sharing a charter bus with West Henderson. All reservations are made for the hotel stay. Staff attending the event, Beth Caudle, Tom Savage, Tyler Honeycutt, Brianna Carberry.
- Mr. Witt was celebrated as the Teacher of the Year. He spoke about the DC trip.
- Mr. Faherty will not be available for the Prom.
- Mr. Honeycutt had contact with Peter Hemans (BRCC maintenance) about the blind covers and all rooms will be checked correct installation.

Mrs. Caudle:

- SGA, April 12, 2018 district meeting will include the filming of the school videos requested by Mr. Caldwell, SGA president Lisa Scarduzio will be available.
- All staff will be covering the Prom for the entire event this year due staff being gone with Science Olympiad on the same day as Prom, April 20, 2018. Mr. Faherty will be helping will all Prom needs prior to April 20, 2018.

Adjournment

Meeting was adjourned at 3:08 p.m. by Mrs. van der Sluijs

Minutes submitted by: Sherry Heath, March 26, 2018