

Monthly Tile Floor Cleaning Schedule

Please see the calendar on the reverse for your tile floor cleaning schedule.

On your assigned day, please do the following:

- Before your planning time, have students move all desks out in the hallway. Do not drag the desks. Two students should lift and carry each desk out in the hallway.

- Have students move all other items to the edge of the room.

- During planning, the custodians will sweep and autoscrub your floor.

- At the beginning of the next class, have students move all desks back in the room. Do not drag the desks. Two students should lift and carry each desk out in the hallway.

This is very important to maintain the beautiful job the custodians did over the summer on the tile floors. Your room will not be cleaned on your assigned day if you do not have it ready to be cleaned. Thanks for your cooperation!